

## BME/CENG/ELEC/SENG 499 - PROGRESS PRESENTATION RUBRIC (TA)

Team Number and Names: \_\_\_\_\_ Date: \_\_\_\_\_

Project Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Topic (Weight)	Fail ( < 50 )	C, D Level ( 50 - 69 )	B Level ( 70 - 79 )	A Level ( 80 – 100 )	Score ( 0 – 100 )	Weighted Score
<ul style="list-style-type: none"> <li>• On-time submission of slide</li> <li>• Using template provided</li> <li>• Appropriate number of slides</li> <li>• Duration of presentation (33%)</li> </ul>	<ul style="list-style-type: none"> <li>• Neither submitted the presentation material nor brought one for presentation</li> </ul>	<ul style="list-style-type: none"> <li>• Did not submit the presentation material but brought one for use</li> <li>• Uses a template that is different from the one circulated and is not one of the official templates available in UVic website</li> <li>• Inappropriate number of slides</li> <li>• Takes less than 90 seconds to deliver the presentation</li> </ul>	<ul style="list-style-type: none"> <li>• Submitted the presentation material late but 1 hour before the actual presentation</li> <li>• Uses a template that is different from the one circulated but is one of the official templates available in UVic website</li> <li>• Inappropriate number of slides</li> <li>• Takes more than 240 seconds to deliver the presentation</li> </ul>	<ul style="list-style-type: none"> <li>• Submitted the presentation slide on time</li> <li>• Uses the circulated template</li> <li>• Appropriate number of slides</li> <li>• Duration of talk is timed between 150 to 220 seconds</li> </ul>		
<ul style="list-style-type: none"> <li>• Delivery (34%)</li> </ul>	<ul style="list-style-type: none"> <li>• No show or irrelevant content</li> </ul>	<ul style="list-style-type: none"> <li>• Unclear presentation</li> <li>• Inaudible to people seated close to the dais</li> <li>• Incoherent presentation of information.</li> <li>• Speech presentation is not well prepared (e.g. directly read from notes or many</li> </ul>	<ul style="list-style-type: none"> <li>• Audible to people seated close to the dais</li> <li>• At least one important point is unclearly presented.</li> <li>• Speech presentation needs polish (e.g. Lack of eye contact with audience, one important figure is</li> </ul>	<ul style="list-style-type: none"> <li>• Audible to all</li> <li>• Clear</li> <li>• Coherent</li> <li>• Well prepared presentation.</li> <li>• Conclusion is clear and good.</li> <li>• Roles of team members clear</li> </ul>		

		<p>unnecessary pauses)</p> <ul style="list-style-type: none"> <li>• Absence of conclusion in the talk</li> <li>• Important graphs/figures difficult to read.</li> <li>• Roles of team members not clear</li> </ul>	<p>difficult to read)</p> <ul style="list-style-type: none"> <li>• Conclusion is unclear or not good</li> <li>• Roles of team members clear</li> </ul>			
<ul style="list-style-type: none"> <li>• <b>Understanding</b></li> <li>• <b>Thinking/Inquiry (33%)</b></li> </ul>	<ul style="list-style-type: none"> <li>• No show or no answer or irrelevant answers</li> </ul>	<ul style="list-style-type: none"> <li>• At least one presenter does not know the material presented by one's own group</li> <li>• Has not explored alternate options for meeting the objective</li> </ul>	<ul style="list-style-type: none"> <li>• All members familiar with the material presented</li> <li>• Aware of other possible options but have not used engineering basics for selecting the option used. (e.g. selection is arbitrary and/or not based on engineering methods)</li> </ul>	<ul style="list-style-type: none"> <li>• Knows the material presented</li> <li>• Alternate solutions well presented.</li> <li>• Good engineering methodology used to justify selected approach.</li> </ul>		