Progress Report[*]

1) Title page - project title, the words "Project Proposal", names, date, group number

2) Table of Contents, with page numbers

3) Project Overview: background, problem to solve, design overview

4) Current Status - what is happening now, challenges? problems?

5) Work Completed - include all work done on project so far. Mark on schedule.

6) Current Work - active tasks you are working on now

7) Future Work - immediate future work, as well as all work that needs to be done to complete the project.

8) Summary and Conclusion

9) Appendices

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[*] Be sure to include a breakdown of who is doing what.